

**MINUTES  
OF THE TOWN OF HOLLYWOOD PARK  
REGULAR CITY COUNCIL MEETING  
ON TUESDAY, SEPTEMBER 21, 2021, AT 6:00 P.M.**

**I. CALL TO ORDER**

Mayor Villarreal called the meeting to order 6:00 p.m.

**II. INVOCATION**

Mayor Villarreal

**III. PLEDGE OF ALLEGIANCE**

Mayor Villarreal led the Pledge of Allegiance.

**IV. ROLL CALL**

Members of the City Council present: Mayor Oscar Villarreal, Councilmembers Sean Moore, Debbie Trueman, Michael Voorhies, Delaine Hall, and Glenna Pearce.

**V. 6:00 P.M. PUBLIC HEARINGS**

**1. Public hearing on the FY 2021-22 Proposed Budget.**

- City Treasurer Fred Timmons introduced the item.
- Mayor Villarreal opened the public hearing. No one spoke during the public hearing. Mayor Villarreal closed the public hearing.

**2. Public hearing on the FY 2021-22 Proposed Tax Rate**

- City Treasurer Fred Timmons introduced the item. City Attorney Ryan Henry explained the state law on the wording for tax rates.
- Mayor Villarreal opened the public hearing. No one spoke during the public hearing. Mayor Villarreal closed the public hearing.

**VI. CONSENT AGENDA**

**1. Approval of the Meeting Minutes for the June 15, 2021, July 20, 2021, August 5, 2021, August 12, 2021, August 16, 2021, and August 17, 2021, and September 2, 2021, City Council Meetings.**

- City Secretary Patrick Aten introduced the item and addressed changes to the format of the Consent Agenda.
- City Council discussed the level of detail in the minutes.
- Councilmember Trueman moved to approve the minutes as corrected. Councilmember Voorhies seconded the motion which passed unanimously.

**2. Acceptance of the Financial Statements as of 7/31/2021**

- Fred Timmons presented the item by reviewing revenues, expenditures, and special funds.
- Councilmember Trueman moved to accept the financial statements as of 7/31/2021. Councilmember Moore seconded the motion which passed unanimously.

### 3. Reports:

#### A. Fire Department monthly report

- Fire Chief John Butrico reported 55 calls for service in August with an average response time of 4 minutes and 53 seconds.

#### B. Police Department monthly report

- Police Chief Shad Prichard presented a framed uniform from the original police force of Hollywood Park. He reported 675 calls for service, 131 citations, promoted the National Prescription Drug Take Back on October 23, and provided an update on three security cameras at entrances to Hollywood Park.

#### C. Public Works monthly report

- Public Works Director Kelly Cowan reported 18 Voigt Center rentals, 69 code enforcement cases, weather-related issues, and an update on a road project.

#### D. Finance report by City Treasurer

- Finance Director Fred Timmons reported on the strength of the City's financial position.

#### E. Administration Department monthly report by City Secretary

- Patrick Aten reported on new and upcoming procedures, 6 open record requests, 3 pool punch cards sold, 42 defendants in Municipal Court, and 110 permits processed in August.

#### F. City Attorney monthly report on any matter not posted on the agenda

- No update was given.

#### G. Mayor monthly report on any matter not posted on the agenda

- Mayor Villarreal reported on the rescinding of the skeleton crew proclamation and staff being back at full capacity.

## VII. **CITIZEN PARTICIPATION**

- Edmond Ortiz with Community Impact Newspaper introduced himself.

## VIII. **OLD BUSINESS**

### 1. Discuss and consider possible action and providing direction to staff regarding Swimming Pool Rules.

- Councilmember Pearce introduced the item by discussing incidents involving wristbands, overcrowding, alcohol consumption and smoking.
- Kelly Cowan and Patrick Aten discussed options with the three major issues of wristbands, smoking, and alcohol with City Council. Staff's goal is to complete revisions to pool rules by January 2022 or earlier so the City has proper time to prepare for the 2022 pool season.

- Chief Prichard spoke about the increase in call volume for Voigt Park in 2021 and expressed his concern about alcohol-related issues in the pool area, enforcement options regarding lifeguards, gate attendant, and possibly hiring adults or contracted security.
- Ryan Henry spoke about enforcement issues and options.
- <The video temporarily lost feed during the discussion, so Mayor Villarreal called for a brief recess at 7:28 p.m.>
- During Citizen Comments, Patrick Aten read an email from Sarah Kennington regarding alcohol consumption and overcrowding at the pool.
- City Council's direction included wristband enforcement, pool log for all attendees noting residents and non-residents, and no smoking in the pool area. Staff will research and bring back ordinances and information to further discuss pool usage, times, hours, prices, alcohol, and other associated rules.
- No action was taken. This item will be on the October 19 City Council agenda.

## **IX. NEW BUSINESS**

1. Discuss and consider the appointment of Patrick Aten as City Secretary.
  - Mayor Villarreal introduced the item.
  - Councilmember Trueman moved to appoint Patrick Aten as City Secretary. Councilmember Moore seconded the motion which passed unanimously.
2. Discuss and consider approval of switching the current cellular and data service provider from Verizon to AT&T FirstNet.
  - Chief Prichard presented the item and discussed pricing changes and increased interoperability during emergencies.
  - Tom Sims, EDC President, asked about email accounts on the phones.
  - Councilmember Trueman moved to approve switching the current cellular and data service provider from Verizon to AT&T FirstNet. Councilmember Pearce seconded the motion which passed unanimously.
3. Discuss and consider approval of a grant application regarding federal pandemic relief funds under the American Rescue Plan to help public safety agencies recover costs and improve communications systems.
  - Chief Prichard, Chief Butrico, and Fred Timmons presented the item.
  - Fred Timmons and Councilmember Trueman stated that the City had already applied for the same or similar grant.
  - No action was taken.
4. Discuss and consider possible action on a future lease agreement with HPCA and HPST to remove the condition that the HPST move into the HPCA's storage space.
  - Councilmember Pearce presented the item by discussing the Voigt Park Committee members' testimony.
  - Tonya Cummings spoke against the item.

- Councilmember Pearce moved to remove the condition that the HPST move into the HPCA's storage space and consider lease agreement options with the small storage space that the HPST currently occupies. There was no second. The motion died for lack of a second.
5. Discuss and consider possible action regarding a lease agreement with HPCA regarding storage space at the Voigt Center.
- Councilmember Trueman presented the item.
  - City Attorney Ryan Henry spoke about fair market value of the storage space and stated that the price range for an approximate 270 square foot area could range between \$3,100 to \$3,600 per year. He also stated the City Council can consider other things such as community service or services in lieu of payment for a public purpose, including City parades or events. Also, he stated the City must be protected under regular lease conditions.
  - Councilmember Moore reviewed regular lease agreement provisions to be included in the lease agreement such as indemnification, insurance coverage, and lease components such as landlord rights, termination clause, security deposit, and term length.
  - During Citizen Comments, Michael Hall spoke in favor of a five-year term length for a lease agreement and Patrick Aten read an email from David Swan about storage and lease options. Holly McBrayer sent an email about Minutes from March 21, 2017, with excerpts read by Councilmember Pearce.
  - Holly McBrayer spoke about HPCA's contributions to the community. She was agreeable to a five-year lease agreement and obtaining a \$300,000 insurance policy with the City additionally insured.
  - City Council reached a consensus that HPCA could achieve a fair market value for the storage space by annually coordinating one or two City events which would function as services in lieu of payment for the storage space. In particular, the HPCA will coordinate the Fourth of July Parade and the HPST will coordinate an annual water safety training course. Also, the City Council reached a consensus of a five-year lease agreement with an autorenewal clause.
  - No action was taken. The lease agreement will be placed on the October 19 City Council agenda for final consideration.

<Mayor Villarreal briefly recessed the meeting.>

6. Discuss and consider approval of an ordinance adopting the FY 2021-22 Budget.
- Fred Timmons presented the item.
  - Councilmember Trueman moved that the Town of Hollywood Park adopt an Ordinance approving and adopting a budget that will raise more revenue from property taxes than last year's budget by the amount of \$55,753.00, which is a 1.87 percent increase from last year's budget and the property tax revenue to be raised from the new property added to the tax roll this year is \$17,977. The proposed revenue increase will support maintenance and operations and

interest and sinking funds for the Town of Hollywood Park. Councilmember Moore seconded the motion which passed unanimously via roll call vote.

7. Discuss and consider approval of an ordinance adopting the FY 2021-22 Tax Rate.
  - Fred Timmons presented the item.
  - Councilmember Trueman moved the Town of Hollywood Park adopt an ordinance adopting a tax rate of \$0.46170 per \$100 valuation for use and support of the municipal government of the Town of Hollywood Park, Texas for the 2021-2022 fiscal year. Councilmember Moore seconded the motion which passed unanimously via roll call vote.
  - Councilmember Trueman moved that out of tax rate of \$0.46170 per \$100 valuation, the rate that, if applied to the total taxable value, will impose the total amount of principal and interest that will be paid to pay the Town's debts in the next year from property tax revenue, including adjustments for collection, be adopted at \$0 since the Town's debts are paid through other sources but backed by property taxes. Councilmember Moore seconded the motion which passed unanimously via roll call vote.
  - Councilmember Trueman moved that out of a tax rate of \$0.46170 per \$100, that \$0.46170 per \$100 valuation, be the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the next year. Councilmember Moore seconded the motion which passed unanimously via roll call vote.
8. Discuss and consider approval of a resolution ratifying the FY 2021-22 Adopted Budget.
  - Fred Timmons presented the item.
  - Councilmember Trueman moved we adopt a Resolution ratifying the vote adopting the FY 2021-2022 budget which includes a property tax rate that raises more revenue than the prior year's revenue. Councilmember Moore seconded the motion which passed unanimously via roll call vote.
9. Discuss and consider approval of the purchase of up to \$1,600,000 for a ladder truck for the Fire Department.
  - Fire Chief Butrico and Shawn Wherry of Siddons-Martin presented the item.
  - During Citizen Comments, Tonya Cummings spoke in favor of the purchase. Mayor Villarreal spoke positively about the available reserves for the down payment and subsequent financing of the fire truck.
  - Councilmember Trueman moved to approve the purchase of up to \$1,600,000 for a ladder truck for the Fire Department. Councilmember Moore seconded the motion which passed unanimously.
10. Discuss and consider approval of the FY 2021-22 Budget for the Economic Development Corporation.
  - Fred Timmons presented the item.

- Tom Sims gave an update on the EDC. Mayor Villarreal thanked Tom for his service on the EDC.
- Councilmember Pearce moved to approve the FY 2021-22 Budget for the Economic Development Corporation. Councilmember Moore seconded the motion which passed unanimously.

**11. Discuss and consider approval of an expenditure by the Economic Development Corporation for installation of window blinds for the Voigt Center.**

- Patrick Aten presented the item.
- Tom Sims spoke in favor of the item.
- Councilmember Trueman moved to approve the expenditure by the Economic Development Corporation for installation of window blinds for the Voigt Center. Councilmember Pearce seconded the motion which passed unanimously.

**X. ADJOURNMENT**

Mayor Villarreal adjourned the meeting at 10:08 p.m.

The minutes of this meeting were approved on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Oscar Villarreal, Mayor

Attest:

\_\_\_\_\_  
Patrick Aten, City Secretary